

AJK Community Development Program (AKCDP) Muzaffarabad
Expression of Interest (EOI)/Prequalification of Consultants
for Impact Assessment Study for AJK Community Development Programme

AJKCDP is a 7 years program being executed in AJK with the financial assistance of International Fund for Agricultural Development with overall goal of achieving sustained increase in income and improved livelihood conditions for the disadvantaged rural people in the programme area. The Programme consists of the following components:-

- Gender Sensitive Community Development;
- Community Development Fund (including Micro Finance, Inter-intra CO physical infrastructure, Innovation windows);
- Natural Resource Management (Agriculture, Livestock, Social Forestry, Sericulture, Fisheries); and
- Programme Management at central and districts level. The programme area covers all Districts in the state of Azad Jammu & Kashmir.

The Program is in the last year of its implementation and in light of provisions of Annual Work Plan Budget (activity-24), the undersigned intends to invite expression of interest (EOI) from the qualified consultants/firms for short listing/prequalifying them for submission of the technical/financial proposals as to finalize selection of the consultant to conduct a study on impact assessment of the AJK Community Development Program.

The primary objectives of the AJKCDP Outcomes and Impact Study are:-

- a. Assess changes in the livelihood, poverty levels and household assets since the project Baseline in 2004 by collecting and analyzing household level data from the target-households through use of RIMS Survey and the Specific Household Study. This data will be used to study the changes resulting from the program interventions.
- b. Assess changes in the malnutrition rates (stunting, wasting, and underweight) of children in the project (height, weight, and age) of under-five-years-old children in surveyed household. This will require use of the special measuring equipments.
- c. Assess changes in the values of outcome and impact indicators since Baseline (2004).

Interested consultants/firms are invited to submit expression of interest (EOI) for the above assignment along with the following information.

1. Copy of the registered partnership deed among the partners (if any), names, address, phone, fax and email address along with postal addresses of the registered head offices and branch offices. Names, CVs of the proprietors, Managing Directors, partners, other key staff positions and Directors including their individual registration with respective councils/institutions along with the updated renewal.
2. Copy of the Registration as consulting firm.
3. Yearly turnover of the firm for the last three years including income statement and balance sheet (in original).
4. Overall experience of the firm.

5. Details of work in hand, names and contract value, client, date of start and expected completion dates with copies of Work Orders from clients.
6. Details of consortium/association.
7. List of similar projects undertaken by the firm with following detail:-
 - Name of Project
 - Estimated Cost
 - Duration of the Project
 - Location
 - Experts deployed on the project
 - Successful completion certificates of the clients.
8. List of the Team Leader and relevant technical personnel with qualification/ experience in continuous employment with the firm for the last two years which will be deployed for the study.
9. Soft and hard copies of all EOI and its attached documents should be sent.
10. The prequalification of the firms shall be done keeping in view overall experience, experience of the consulting firm on similar projects, legal status and its proposed staff and responsibilities and quality of proposal in terms of technical and financial content.
11. The intention of this invitation is to prequalify and prepare a list of prequalified suitable Firms/consortium/joint ventures that will be finally intimated to collect bid document from PMU AJK CDP for furnishing of technical and financial proposals and date and timing will be intimated to the all prequalified contesting bidders well in time along with conditions. Scoring Criteria for bid evaluation to establish the lowest competitive bidder will be adopted on the basis of 80% for technical proposal and 20% for financial proposal.
12. Please visit criteria for prequalification of consultants on AJK CDP's "website www.ajkcdp.org." or its detail available with office of undersigned for examination of the interesting consultants/firms any time during office hours .
- 13. The EOI must reach this office by 5th November 2010 on or before 1400 hrs.**

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